



# Mobilise Action Plan – Things to consider...

Have you planned to share with SLT? Have you taken into account your role within school and how you can monitor implementation across the school, giving time for reflection?  
 Are you using this as a working document – annotating evaluations as you go?  
 Are all columns completed for each action – considering barriers increases chance of success?

**How do these actions support the school's priorities - SDP? Include supporting data, where appropriate.**

Is there a particular group/subject/year group that you are focusing on?  
 Which data is this priority based on? Was this priority identified by Ofsted/peer-review? Can you be specific with data e.g. end of KS or phonic screening or PP v non-PP?  
 Do you actions remain focused on your logic-model 'aims' (final column)?

<p>What is the overall vision for this focus? Which class/subject/year group you targeting? (I will see/hear/there will be...)</p>	<p>What do I need to do to achieve this before the next PLC? (small specific steps) <i>Are my actions SMART?</i></p>	<p>Who else is involved and how?</p>	<p>What are the cost &amp; resourcing implications? (e.g cover)</p>	<p>What roadblocks or barriers might I need to overcome? What solutions can I find?</p>	<p>How will I measure progress and impact? (e.g. pupil interview/observation/learning walk /data) <i>What evidence to I need to gather?</i></p>	<p>Evaluation – have I achieved what I set out to do? What are my next steps?</p>
<p>What is your overall aim – what are you trying to achieve – is it clear? (refer to logic-model)            Who are you targeting?            Could you test the intervention in one class/year group/group to check results first before you roll the intervention out more widely?            Have you planned for a comparison (control) group so you can measure impact?</p>	<p>How can you make your action/target more specific?            Does the action fit within a sequence of existing practice? Is this explicit? Is the sequence logical?            What is the timescale for this action?            Do you think the target can be achieved by the next PLC meeting? Are they realistic?            Could you break your target down into smaller actions to make it more manageable and achievable in the time-frame available?            Have you considered how you could set a baseline for your action/project?            What different kinds of data could you collect to help you to baseline/monitor impact/evaluate your project?            Have you considered collecting quantitative (numbers – often pupil attainment data, which can be compared) and qualitative data (concerned with understanding human behaviour e.g. pupil voice/surveys/interviews)?            How will you model this?            Are actions linked to the evidence from the PLC reading?</p>	<p>Have you thought about the role of all members of staff (to include teachers, TAs, SLT, Governors, lunchtime supervisors, office staff etc.) children and parents in your intervention?            What resources could you use to help you with this?            How will you get parents to engage?            Is staff-training required to meet this target? If so, who will deliver, to whom and when?</p>	<p>What resources could you use to help you with this?            Is there a cost for your cover to carry out this action? Has this been considered in the budget?</p>	<p>How could you overcome your roadblocks/barriers?            How will you get parents to engage?            Has developing CPD for all staff been considered?</p>	<p>How will you measure impact of training delivered?            How often will you monitor progress and impact?            What evidence do you need to gather?            How will the data collected from teachers be presented?            Who will collect the data?            How often will data be collected?            Who will monitor the impact of the intervention?            How will they monitor the impact of the intervention?            How/when and to whom will you disseminate your findings?</p>	<p>Have you taken your evaluative into consideration when planning your next steps?            Have you identified where more time needs to be applied to an action?            Are you evaluating impact as you go along?</p>